

RECOMMENDATIONS FOR KEY QUALITY STANDARDS AND QUALITY INDICATORS FOR EXTERNAL EVALUATION OF VET

Based on the EQAVET Framework

	Quality Standard for VET (EQAVET SOURCE AND PROPOSAL OF WORDING FOR THE STANDARD):	Quality criteria (Indicative descriptors and Quality indicators)
1	<p>EQAVET: Relevance of quality assurance systems for VET providers</p> <p>PROPOSAL: The institution has established a coherent, transparent and effective quality assurance system.</p>	<ol style="list-style-type: none"> 1. The institution has a publicly announced mission, developed in cooperation with the relevant stakeholders, that defines its specific role in the vocational education and training system and positions it in the environment. 2. The institution has a publicly announced quality assurance policy that is implemented through defined quality assurance processes and in accordance with the QA matrix, including the self-evaluation process. 3. The institution has identified the data that needs to be collected and the key monitoring indicators. 4. The data collected are used to improve the quality of the educational program and the teaching process 5. The institution has identified relevant stakeholders to collect feedback on satisfaction (especially employers, chambers of commerce and business associations). 6. Quality assurance processes include internal and external stakeholders of the institution with special emphasis on employers, chambers of commerce and business associations. 7. Quality assurance processes include planning activities in accordance with strategic goals.

2	<p>EQAVET: Investment in training of teachers and trainers</p> <p>PROPOSAL: The institution encourages teachers and provides them with support in their implementation of plan and programme, continuous professional development and strengthening of competences.</p>	<ol style="list-style-type: none"> 1. Teachers who participate in teaching, including mentors/trainers at employers', have appropriate competences for teaching in accordance with the requirements of the educational program. 2. The institution provides support to teachers, especially newly employed teachers, in their continuous professional development. 3. The institution provides support to teachers and mentors/trainers at employers' for the implementation of work-based learning. 4. The institution provides conditions for the continuous professional development of teachers, in line with the career guidance conclusions.
3	<p>EQAVET: Participation rate in VET programmes</p> <p>EQAVET: Schemes used to promote better access to VET and provide guidance to (potential) VET learners</p> <p>PROPOSAL: The institution promotes the importance of vocational education, offers counselling services and ensures the involvement of participants in vocational education and training programmes.</p>	<ol style="list-style-type: none"> 1. The institution uses various communication channels (websites, social networks, brochures, flyers, open days, fairs, conferences, etc.) to inform the public about its work, the importance of vocational education and the opportunities it offers. 2. The institution carries out activities that promote the importance of vocational education and various learning pathways, thus trying to encourage the inclusion of different groups of participants in vocational education and training programmes. 3. The institution carries out activities that encourage the enrollment of participants in the institution and the corresponding program/occupation/qualification (professional orientation of potential participants, tours of elementary schools, brochures with information on education requirements and jobs, counseling, etc.) and involves employers in them.
4	<p>EQAVET: Completion rate in VET programmes</p> <p>PROPOSAL: The institution provides motivation support to participants and ensures</p>	<ol style="list-style-type: none"> 1. The institution has an established support system for students (advisory, career guidance, administrative-technical, library, IT, etc.) and informs them about the support available. 2. The institution monitors the satisfaction of the participants regarding the availability and quality of the support system and implements improvements based on the collected information.

	<p>that the program is completed in the allotted time.</p>	<ol style="list-style-type: none"> 3. The institution implements measures to reduce absenteeism and dropping out of the educational program. 4. The institution monitors the progress and completion of the trainees and implements measures to encourage the completion of the qualification.
5	<p>EQAVET: Placement rate of graduates from VET programmes EQAVET: Utilisation of acquired skills at the workplace EQAVET: Unemployment rate in the country</p> <p>PROPOSAL: The institution implements the education programmes in a way that allows students to acquire skills and knowledge needed by the labour market and is supporting their employability.</p>	<ol style="list-style-type: none"> 1. Innovation in the selection of teaching methods is encouraged, with special emphasis on teaching methods that will ensure the acquisition of practical skills in accordance with the current needs of the labor market (including high-quality and effective apprenticeships). 2. The institution cooperates with and includes employers in the process of evaluation and assessment of participants, related to the acquisition of practical skills during the implementation of work-based learning and in final exams 3. In accordance with the national curriculum, work-based learning in the institution/at the employer's is an integral part of the educational programme and teaching process, that encourage acquisition of practical skills needed by the labour market. 4. The institutions supports students in finding suitable places for work-based learning in cooperation with career guidance services and employers. 5. The institution, the employer and the student conclude a contract on the implementation of practical classes, which provides support and regulates mutual rights and obligations in the implementation of work-based learning (mentoring, remuneration for work based learning and health, social, safety and other protection mechanisms) in accordance with the relevant regulations. 6. The institution has ensured that during work-based learning, all prescribed student documentation (contract, diary of practical classes, etc.) is used. 7. The institution ensures conditions for the implementation of work-based learning in accordance with the curriculum. 8.. The institution provides career counseling and guidance to students and potential students. 9. The institution regularly collects data on all its activities and keeps records in accordance with current regulations (especially key data such as data on enrolled

		<p>students, pass rate, completion rate, dropout rate, employability or continuation of education of completed students, etc.).</p> <p>10. The institution collects data on the satisfaction of the graduates (alumni) and employers with the acquired knowledge and skills and their application in the workplace.</p> <p>11. The institution develops mechanisms for monitoring changes in the local/regional labor market, which it uses to improve the educational offer and the teaching process.</p>
8	<p>EQAVET: Prevalence of vulnerable groups</p> <p>PROPOSAL: The institution encourages the enrollment of students from vulnerable and underrepresented groups, and supports them to successfully qualify and finish their training programme.</p>	<ol style="list-style-type: none"> 1. The institution organizes activities to encourage enrollment of vulnerable and underrepresented groups into its education and training programme. 2. Measures are being implemented to offer career guidance, prevent exclusion, encourage and employment of students from vulnerable and underrepresented groups. 3. The institution monitors the progress and completion of students from vulnerable and underrepresented groups and implements measures to encourage students to complete the course within the stipulated time. 4. Teaching and evaluation methods are adapted to the diverse needs of students from vulnerable and underrepresented groups. 5. Student support takes into account the diverse needs of students from vulnerable and underrepresented groups. 6. The institution monitors the satisfaction of participants from vulnerable and underrepresented groups regarding the availability and quality of the support system and implements improvements based on the collected information.
9	<p>EQAVET: Mechanisms to identify training needs in the labour market</p> <p>PROPOSAL: The institution initiates or implements measures and activities</p>	<ol style="list-style-type: none"> 1. In creating the mission, strategic goals and quality assurance processes, the institution includes all relevant stakeholders with particular emphasis on employers. 2. In initiating or implementing measures for monitoring the modernity and relevance of the educational programme and teaching process, the institutions cooperates and establishes partnerships with the local community, the economy and the public sector at local, national and international levels.

that ensure the modernity and relevance of the educational program and the teaching process in accordance with the current needs of the labor market.	3. The institution is involved in projects and activities that encourage the exchange of teachers and students as well as the transfer of knowledge and innovation.
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